



# OWNER / APPLICANT RESPONSIBILITY INFORMATION SHEET

*It is unlawful to commence work without a permit therefore:*

The approved permit card must be posted on site until the final inspection has been completed

This permit becomes null and void if work or construction authorized is not commenced with six (6) months from the date of issuance of the permit, or if work or construction is suspended for six (6) months. This permit is valid for 12 months from the date of issuance. Extensions may be granted upon written request by the permittee or his authorized agent prior to the expiry date of the permit for up to a maximum of 12 additional months.

For a Temporary Building Permit, an additional agreement may be required with this department.

The permit is issued upon the condition:

1. That pegs, stakes, lines and other marks approved by this department be located on the building site so as to establish the line or limiting distance beyond which the building or structure shall not extend as specified on the permit, and shall be accurately maintained during the course of construction and until occupancy has been approved. Such markings shall be provided for the erection of a new building or structure, extension or addition to existing buildings or structures, or for buildings or structures moved from one location to another whether on the same property or not.
2. That the construction shall be carried out in accordance with all provisions of the Manitoba Building Code, and all provisions as described on the building permit and approved plans.
3. That all municipal by-laws and provincial regulations be complied with.
4. That this department shall get copies of all change orders which may alter any condition or requirement of the Manitoba Building Code, and a set of the revised plans showing these changes.

Where a permit has been issued, no departure shall be made from the approved plans, specifications, and descriptions unless written permission is obtained from this department.

The permit may be cancelled if work does not proceed at a satisfactory rate in the opinion of this department.

The permittee or his authorized agent shall request inspection from this department at all stages of work as required by this department.

This permit does not confer upon the Permittee or his authorized agent the right to establish an approach from the public street to serve the premises nor does it confer the right to use the street for any building operation.

## IMPORTANT INFORMATION IN RESPECT TO CONSTRUCTION

Arrangements must be made with the office concerned in respect to sewer and water connections, use of sidewalks or any portion of a right-of-way, and private approaches from streets or highways, which includes any roadway, bridge or culvert connecting adjacent property to the street or road.

A minimum deposit may be required where excavations are carried out for building purposes and for other reasons which relevant information is available at the offices directed to.

## PENALTIES

An individual found guilty of a breach of the Zoning By-law and-or the Building By-law shall be liable on conviction to a fine as set out in the *Planning Act*.

A corporation found guilty of a breach of the Zoning By-law and-or the Building By-law shall be liable on conviction to a fine as set out in the *Planning Act*.

Every such person or owner shall be deemed guilty of a separate offence for each and every day during any portion of which the breach is made or continued.

## INSPECTIONS

1. Footing / Piles / Piers / Thickened Edge Slabs
2. Basement Walls / Grade Beams
3. Backfilling
4. Attached Garage
5. Framing and Plumbing
6. Insulation and Vapour Barrier
7. Final Inspection (before occupancy)

### POSTING THE PERMIT CARD

Upon receipt, the permit card must be posted on site, visible from the road/front.  
Failure to do so will result in a fine by this office.

The Fisher Armstrong Planning District Board does not accept any responsibility for errors or omissions in the submitted plans and specifications and the issuance of this permit does not warrant that the plans and specifications are in accordance with any applicable codes, acts and standards. In consideration of issuing the permit the applicant waives all rights of action against the Fisher Armstrong Planning District Board.

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PLEASE CONTACT THE BUILDING INSPECTOR FOR INSPECTIONS AT THE APPROPRIATE LEVELS OF CONSTRUCTION. THE CONTRACTOR AND OWNER ARE EQUALLY RESPONSIBLE TO CALL FOR THE NECESSARY INSPECTIONS.

**PHONE 204-302-0890 OR email at [davebuildinginspector@yahoo.com](mailto:davebuildinginspector@yahoo.com)**

*If necessary please leave a message, include your name, contact phone number, permit number, address of inspection site, date and time inspection is required.*

**24 HOUR NOTICE IS REQUIRED**