Rural Municipality of Armstrong
Meeting Minutes
Regular Council Meeting January 8, 2019 - 10:00 AM

The Council of The Rural Municipality of Armstrong held its regular monthly Council meeting on January 8, 2019 at 10:00 AM in the Council Chambers in the RM Office in Inwood, Manitoba.

Present: Reeve Susan Smerchanski
Councillor Ralph Hazelton
Councillor Paul Humeny
Councillor Ted Sumka
Councillor Adam Krochenski
Councillor Allen Evanchyshin

Also Present: Corlie Larsen, Chief Administrative Officer

1 Call the Meeting to Order
   With a quorum present, Reeve Smerchanski called the meeting to order at 10:00 AM.

# 2 Adoption of Agenda
2019-00001
   Councillor Humeny
   Councillor Krochenski
   RESOLVED THAT the agenda for the regular meeting of January 8, 2019 be adopted as amended to include the following:

   General Business
   Office Cleaning Feb - March

   CARRIED

# 3 Adoption of Minutes
2019-00002
   Councillor Humeny
   Councillor Sumka
   RESOLVED THAT the minutes of the December 11, 2018 Regular Council Meeting be adopted as circulated to council.

   CARRIED

4 Business from Previous Minutes

5 Accounts for Approval

# 5.1 Interim Operating Budget for 2019
2019-00003
   Councillor Hazelton
   Councillor Krochenski
   RESOLVED THAT the Council of the RM of Armstrong, in accordance with Section 163 of the Municipal Act, here by adopts an Interim Operating Budget to be effective only until such time as Council adopt the Operating Budget for the 2019 fiscal year;
AND FURTHER THAT the following Interim Operating Budget is hereby approved:
- General Government Services 400,000
- Protective Services 120,000
- Transportation Services 900,000
- Environmental Health Services 96,000
- Public Health and Welfare Services 11,000
- Environment Development Services 5,000
- Economic Development Services 37,000
- Recreation and Cultural Services 0
- Fiscal Services 300,000

CARRIED

# 5.2 Transfer 2017 Surplus to Reserve
2019-00009

Councillor Krochenski
Councillor Evanchyshin

WHEREAS there is a $200,000 surplus from 2017;

RESOLVED THAT Council of the RM of Armstrong approves to transfer $100,000 from the 2017 surplus to the Fire Reserve and $100,000 to the Waste Management Reserve.

CARRIED

# 5.3 Fraserwood Fire Department Invoices for New Door and Blower
2019-00004

Councillor Krochenski
Councillor Sumka

RESOLVED THAT Council of the RM of Armstrong authorize payment of the following Fraserwood Fire Department Purchases:
- Invoice 441 Pebble Beach Construction $315.00 Labour to install new entrance door.
- Invoice 734120 W.W. Feschuk $497.20 New door and frame package.
- Invoice C0188 Shachtay Sales & Service Ltd. $620.37 Replacement Stihl Blower.

CARRIED

# 5.4 Accounts for Approval
2019-000010

Councillor Krochenski
Councillor Hazelton

RESOLVED THAT the following cheques in the total amount of $618,245.39 be approved for payment:

<table>
<thead>
<tr>
<th>Description</th>
<th>Cheque Numbers</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>December Accounts Payable</td>
<td>12620 - 12659</td>
<td>$525,870.99</td>
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<tr>
<td>December Accounts Payable</td>
<td>12674 - 12675</td>
<td>$49,45</td>
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<tr>
<td>December Payroll</td>
<td>7950 - 7963</td>
<td>$11,563.25</td>
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<td>January Accounts Payable</td>
<td>7964 - 7969</td>
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<tr>
<td>January Payroll</td>
<td>12660 - 12673</td>
<td>$76,643.91</td>
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</tbody>
</table>

CARRIED

6 By-Laws
7 Ward Reports
7.1 Ward 1
7.2 Ward 2
Councillor Humeny submitted the following written report:
Dec. 11/18 Ivan Johnson called requesting a meeting to discuss reducing the water level in cell #1 of the Narcisse Drain.
Dec. 15 Viewed new fire truck and met firemen @ Inwood Fire Hall.
Checked brushing in Ward 5. Viewed Inwood and Meleb waste sites.
Dec. 17 Mtg with Fraserwood Firemen and viewed fire hall.
Dec. 19, 20, 21 Brushing complete on Road 2W between 123 and 124.
Dec. 26 Received phone call re lack of snowplowing west of Chatfield. No plowing yet this fall.
Dec. 29 West side Ward 2 plowed, 3 main roads on east side left unplowed.
Jan. 2/19 Received request to purchase NE 29-18-3E and NW 29-18-3E.
Jan. 3 Armstrong Construction finished plowing west side of Ward 2.
Lorraine Loewen inquired about having the Buffalo Lake Road plowed.

7.3 Ward 3
Reported snow pushed from a driveway onto Road 117N.

7.4 Ward 4
Gate blocking road allowance at Rd 15E and Rd 112N has been removed by the property owners as per the RM’s request.

7.5 Ward 5

7.6 Reeve
Reeve Smerchanski submitted the following written report:
- Attended Various Holiday Celebrations, including Fraserwood Fire Dept. Party / Santa Breakfast / Inwood School Christmas Concert.
- Dec. 10 Community Futures Orientation / Meeting
- Dec. 14 Staff Meeting - RM of Armstrong
- Dec. 15 Arrival of New Fire Truck for the Inwood Fire Department
- Dec. 17 Meet & Greet & Arrival of the New Can Am 2018 Defender HD8 side by side purchased by the RM of Armstrong for wild fire suppression.
- People happy to see the Christmas lites up early & pleased with more info on our meeting minutes.
- Rd 415 - Government tender out on MERX site to repair. Thank you to Allen Pfrimmer for his work/voice to get the Rd 415 re-opened and his continued support.
- I am working on getting the ERIK Kits for our Residents - Emergency Response. Information Kits - Universal for EMS and Fire Depts.
- Calls from residents about snow plowing / brushing, ice / snow / leases / general info.
- Congratulations to Malinda Skogan & Cheryl Stark for being recognized in the local papers for their community volunteer work.

8 Public Hearings

# 8.1 Convene Public Hearing
2019-00005
Councillor Humeny
Councillor Sumka
RESOLVED THAT the regular meeting of Council be closed to convene as a Public Hearing for Conditional Use 1/19 (Automotive & Recreational Sales) and Conditional Use 2/19 (Bed & Breakfast Home/Retail Store) at 10:30 AM.
CARRIED
8.1.1 Hearing Minutes

Troy Sawatsky spoke to council about his plans for a small used car lot on his property. The vehicles cars/trucks would not be new but they would all be safetied. The vehicle lot would be for buy and sell only no repairs would be done on the property. No one else spoke for or against Conditional Use 1/2019.

Carol Beauchemin spoke to council about her plans to open a short term rental accommodation and retail shop in Inwood. She purchased the house next door to her home and would like to rent out on a short-term basis through Airbnb. The short term rental accommodation would be for stays of a few nights for a maximum of 4 people at a time. The shop part of the house would be in the sunroom and sell painted furniture and accessories for the home, cottage and garden. It would be open in Spring, Summer and Fall with set hours in the Summer and the rest of the time by appointment. No one else spoke for or against Conditional Use 2/2019.

# 2019-00006
8.2 Close a Public Hearing

Councillor Sumka
Councillor Humeny

RESOLVED THAT the public hearing be closed and we do now reconvene the Regular Meeting at 10:59 AM.

CARRIED

# 2019-00007
8.3 10:30 AM - Conditional Use Application 1/2019 Automotive and Recreational Vehicle Sales

Councillor Hazelton
Councillor Humeny

WHEREAS Troy Sawatsky (herein, ‘the Owner’) owns the property legally described as SW 1-18-1W (herein, ‘the Property’);
AND WHEREAS the Property is zoned “AL” Agriculture Limited Zone in the Zoning By-Law 6/04, which requires a Conditional Use for Part 11.3.24 Automotive & Recreational Sales;
AND WHEREAS Troy Sawatsky and Wendy Taylor (herein, ‘the Applicants’) have submitted a conditional use application for Automotive and Recreational Vehicle Sales on the property;
AND WHEREAS the Municipality has held a public hearing on January 8, 2019 to receive representations of the Applicant and any other person;
THEREFORE BE IT RESOLVED THAT the Council of the Rural Municipality of Armstrong approves conditional use application 1-2019, subject to the following conditions:
1. Approval of this application shall expire if not acted upon within twelve months, as per section 110(1) of the Planning Act.
2. Property shall comply with all requirements of the Zoning By-Law 6/04 regarding signage, parking, entrances and exits, setbacks, and any other pertinent items, or obtain approval from Council for any variations of same.
3. The approval may be revoked after one written warning, if Council deems that the property has become unsightly.
4. Maximum number of 20 automobiles allowed on property for sale.

CARRIED UNANIMOUSLY

# 2019-00008
8.4 10:45 AM - Conditional Use Application 2/2019 Bed and Breakfast Home / General Retail Store

Councillor Humeny
Councillor Sumka

WHEREAS Carolyn Beauchemin (herein, ‘the Owner’) is the owner of property legally described as Lot 6 Plan 44062 (herein, ‘the Property’);
AND WHEREAS the Property is zoned “GD” General Development Zone in the Zoning By-Law 6/04, which requires a Conditional Use for Part 9.3.5 Bed and Breakfast Home and Part 9.3.23 General Retail Store;
AND WHEREAS the owner has submitted a conditional use application for an AirBNB and retail shop;
AND WHEREAS the Municipality has held a public hearing on January 8, 2019 to receive representations of the Applicant and any other person; THEREFORE BE IT RESOLVED THAT the Council of the Rural Municipality of Armstrong approves conditional use application 2-2019 subject to the following conditions:
1. Approval of this application shall expire if not acted upon within twelve months, as per section 110(1) of the Planning Act.
2. Approval of this application shall be valid only while the applicant resides at the adjacent property Lot 1 Plan 54912.
3. The applicant shall comply with local fire and building codes and guidelines fixed by the fire chief and building inspector.
4. A telephone shall be available for occupant use with emergency numbers and the address of the establishment posted.
5. Accommodations are limited to a maximum of 4 people at a time.
6. The retail shop shall be limited to furniture and accessories for the home/cottage and garden.

CARRIED UNANIMOUSLY

9 Delegations

9.1 1:00 PM - Wendy Carlson - Discuss Lease with Option to Purchase.

Wendy Carlson spoke to council about why her agreement to purchase her RM leased lands wasn’t ready to be signed and was advised that there was a notice of motion filed regarding the resolution that approved the sale.

10 Reception of Petitions

11 General Business

11.1 CAO Report

# 2019-000011

11.1.1 Accessibility Grant for Office Renovations

Councillor Hazelton
Councillor Krochenski

WHEREAS the RM of Armstrong has received a grant for office renovations to work toward the removal of accessibility barriers for the public and staff;
AND WHEREAS the project expenses were included in the 2018 budget;
AND WHEREAS the project is still in the works and will be completed in February 2019;
RESOLVED THAT Council agrees to include this project in the 2019 budget;
AND FURTHER THAT the CAO be authorized to execute the renovations.

CARRIED

# 2019-000012

11.2 Request from Avison to purchase leased land SE 31-21-1W

Councillor Humeny
Councillor Krochenski

WHEREAS Council of the RM of Armstrong had received a request from John Paul Avison to purchase his leased lands NE 30-21-1W and SE 31-21-1W;
AND WHEREAS Council approved to enter into a Lease with Option to Purchase with Mr. Avison for the NE 30-21-1W which was RM leased at the December 2018 Council Meeting;
AND WHEREAS the SE 31-21-1W was found to be owned by the RM of Armstrong and still administered by Crown Lands (CLPA);
THEREFORE BE IT RESOLVED THAT Council of the RM of Armstrong direct administration to inform CLPA to discontinue administration on this forage lease and have the municipality assume the administration on this land;
AND FURTHER THAT Council approves to sell this land SE 31-21-1W to John Paul. Avison for the average assessment value plus 10% being $22,623.33 as per RM By-Law;
AND FURTHER THAT the CAO be authorized to execute the agreement.

CARRIED
# 11.3 Request from Grose to purchase leased lands from RM and Crown Leases
Councillor Humeny
Councillor Sumka

WHEREAS the Council of the RM of Armstrong has received a request from Patrick and Karin Grose to purchase their RM and Crown Leased Lands;
RESOLVED THAT the Council of the RM of Armstrong approve to sell and enter into a Lease with Option to Purchase with Patrick Grose for his RM leased land SW 6-17-1W for the purchase price of $5,280.00 being the average of the last 3 assessment periods plus 10%;
AND FURTHER THAT the Council of the Rural Municipality of Armstrong direct administration to inform CLPA to discontinue administration of the forage leases on NE/SE 6-17-1W, SE/SW 7-17-1W and SE/SW 8-17-1W and have the municipality assume the administration of this land.
AND FURTHER THAT the purchasers be responsible for the $225 land transfer fees as well as all other legal and transfer costs associated with the transfer of the land back to the municipality;
AND FURTHER THAT once the lands have returned to the municipality that the RM enter into an agreement with Patrick and Karin Grose for the sale of the land sales as per municipal forage lease by-law 4/16.

CARRIED

# 11.4 Manitoba Municipal Relations Assessment Services - Board of Revision
Date September 12, 2019.
Councillor Sumka
Councillor Evanchyshin

BE IT RESOLVED THAT the Board of Revision date for the 2020 assessment rolls for the RM of Armstrong be set for September 12, 2019 at 10:00 AM.

CARRIED

# 11.5 Assessment Services - 2020 Tax Impact Meeting and Meet the Assessor/Open House
Councillor Krochenski
Councillor Evanchyshin

RESOLVED THAT Council of the RM of Armstrong approve of the proposed meeting date set for Tuesday May 14, 2019 at 10:00 AM with Manitoba Assessment Services to discuss the 2020 reassessment at the regular council meeting;

AND FURTHER THAT Council approves to schedule a Meet The Assessor Open House on Thursday June 6, 2019 from 3 to 8 pm held in the Armstrong Municipal Office for the public.

CARRIED

# 11.6 Development Tax Incentive Program Application from Michaluk for Roll 33700.
Councillor Krochenski
Councillor Humeny

RESOLVED THAT Council of the RM of Armstrong accept the Development Tax Incentive Program Application received from Ashley and Nicholas Michaluk for the new home construction on Roll 33700 for the 2018 tax year at 100 % rebate of the municipal property taxes in the amount of $1,679.62 for the new building.

CARRIED
11.7 Payroll Seminar - March 15, 2019
Councilor Humeny
Councilor Krochenski
BE IT RESOLVED THAT Council of the Rural Municipality of Armstrong authorizes the Assistant Chief Administrative Officer to attend the Learning Payroll II Course held on Friday, March 15, 2019 in Winnipeg;
AND FURTHER THAT THE registration cost of $449.00 be paid by the municipality.

CARRIED

11.8 Office Cleaning for Feb - March (item added)
Councilor Humeny
Councilor Sumka
RESOLVED THAT Council of the RM of Armstrong authorize the CAO to advertise for the positions of Casual Janitor to clean when required/needed at the RM Office, the Fraserwood Heritage Park and the Inwood Park.

CARRIED

12 Notice of Motion

12.1 Notice of Motion From the Regular Meeting of Council December 11, 2018
Councilor Ted Sumka provided written notice to reverse or rescind resolution number 0275-2018 to sell RM leased lands to McIntyre/Carlson. The motion to reverse or rescind will be brought forward at the next regular meeting of Council on February 12, 2019.

13 Committee Reports

13.1 Roads Committee

13.1.1 Brushing and Brushing Extension for Ward 3 drain works resolution 258-2018.
Councilor Evanchyshin
Councilor Humeny
WHEREAS the 2018 Brushing Project was not completed by December 31, 2018;
AND WHEREAS there is still left to brush drain for Ward 3 in Section 22-20-2E;
RESOLVED THAT Council accept the next lowest bidder Phil Yoder And Sons to complete the brushing for the quoted price of $1,500 plus gst.

CARRIED

13.1.2 Glacier North Ltd. - Request to use municipal roads 5W and 6W between Rd 102N and 104N for gravel hauling.

13.2 Drainage Committee

13.3 Waste Management Committee

13.3.1 Contract for Pushing and Compacting Waste at Meleb Waste Site (item tabled)

13.4 Protective Services Committee

13.4.1 2019 Municipal Emergency Workshops

13.5 By-Law Committee

13.6 External Committees/Organizations

14 Unfinished Business

15 In Camera
Adjournment

Councillor Krochenski
Councillor Humeny

RESOLVED THAT the council meeting now be adjourned at 4:48 PM.

CARRIED

_______________________
Reeve

_______________________
Chief Administrative Officer