



Rural Municipality of Armstrong
Meeting Minutes
Regular Council Meeting April 10, 2018 - 10:00 AM

The Council of The Rural Municipality of Armstrong held its regular monthly Council meeting on April 10, 2018 at 10:00 AM in the Council Chambers in the RM Office in Inwood, Manitoba.

Present: Reeve Jack Cruise
Councillor Allen Pfrimmer
Councillor Carol Lavallee
Councillor Ted Sumka
Councillor Adam Krochenski
Councillor Susan Smerchanski

Also Present: Corlie Larsen, Chief Administrative Officer

Note: Councillor Allen Pfrimmer arrived late after the adoption of the Agenda.

1 Call the Meeting to Order

With a quorum present, Reeve Cruise called the meeting to order at 10:01 AM.

Council observed a moment of silence for the Humbolt Broncos.

2018-0061

2 Adoption of Agenda

Councillor Lavallee
Councillor Krochenski

BE IT RESOLVED THAT Council of the Rural Municipality of Armstrong adopt the agenda for the regular meeting of April 10, 2018 with the following additions:

Ward 2

RM lease holder request to brush and fence leased quarter.

Delegations

Move 1:30 PM Munisight Ltd. Demo delegation to 11:30 AM.

General Business

Casual Office Position

CARRIED

2018-0062

3 Adoption of Minutes

Councillor Krochenski
Councillor Lavallee

RESOLVED THAT the minutes of the Regular Meeting of March 13, 2018 and Special Meetings of March 21 & 28, 2018 be adopted as circulated to council.

CARRIED

4 Business from Previous Minutes

5 Accounts for Approval

2018-0063

5.1 Financial Statement

Councillor Krochenski
Councillor Lavallee

RESOLVED THAT the Financials for March 2018 be hereby received by Council as information.

CARRIED

2018-0064

5.2 Accounts for Approval

Councillor Sumka
Councillor Pfrimmer

RESOLVED THAT the following cheques in the total amount of \$53,806.03 be approved for payment:

Description	Cheque Numbers	Amount
Accounts Payable	12029-12063	\$39,523.52
Payroll	7730-7743	\$14,282.51

CARRIED

6 By-Laws

7 Ward Reports

7.1 Ward 1

Received a call regarding an unauthorized auto body business in the town of Inwood causing a nuisance.

RM Lease holder off PR 229 is brush clearing for fence lines need to check if have permission.

7.1.1 Online Service Request Received - Snow clearing and road grading issues Rd 114NW.

7.2 Ward 2

Had Armstrong Construction snow clear some roads in Ward 2 made arrangements with regular operator.

7.2.1 RM Lease holder request to brush and fence leased quarter. Item forwarded to next special meeting need land location.

7.3 Ward 3

Wants Armstrong Construction to also grade the roads for Ward 3 same as was done for snow clearing which is different from agreement map.

Road Project E of 23-19-2E will road be closed when the frost comes out.

Provided letter to council that council should not have voted on the purchase of two fire trucks during the March 18th Council meeting as council did not follow due process and it was wrong.

7.4 Ward 4

Received request for a second home on a property. RM By-Law doesn't allow would like to see what can be done to allow in certain circumstances.

7.5 Ward 5

Would like to congratulate the Women's WI on their 100 year anniversary.

2018-0065

7.5.1 Dust Control Request Letter

Received request for paid dust control due to allergy and asthma symptoms.(request denied)

7.5.2 Crossing Request - SW 5-18-3E Lot 3 Plan 54677 Rd 13E.

Councillor Sumka
Councillor Krochenski

WHEREAS Council of the RM of Armstrong has received a request for a crossing to access property SW 5-18-3E Lot 3 Plan 54677 from property owner;

RESOLVED THAT Council approves of this request with culvert size to be determined by Manitoba Sustainable Development;

AND FURTHER THAT the costs of the culvert and installation to be the responsibility of the property owner as per RM Policy Res#98/01.

CARRIED

7.6 Reeve

8 Public Hearings

9 Delegations

9.1 1:00 PM- Henry Hendrickson - Letter for land from Crown.

Wanted to clarify that at his last delegation he was thanking council for their support and donations made to the Inwood Curling Club, it was not recorded in the minutes correctly.

He will be sending in a letter to council requesting to purchase lands that require the lands to be returned to the Municipality from Crown Lands.

Wants to know if Council is still having the carpets (door mats) cleaned and rental of toilet paper holders, paper towel holders and soap dispensers from Canadian Linen for the office. Waste of money wants council to reconsider decision.

Also discussed why public works wastes time taking pictures on Bender Hamlet Rd, why the RM uses a tractor to fill in holes not proper way to fix, would like to trap beavers and would like signage for direction to the snake dens because a lot of lost traffic goes down Bender Hamlet.

9.2 1:15 PM - Malinda Skogan - Security & video on the meetings to the website.

Would like to see the council meetings video recorded for the public to help with discrepancies on what was said and to keep the public up to date on items. Also would help for security of the front office and the staff if there was a security camera.

9.3 1:30 PM (item moved to 11:30 AM) - Justin Rutley - MuniSight Ltd. Demo

MuniSight software offers a system that brings municipal data together in one view. It integrates the tax, land titles, roads, gravelling, culverts, drainage and planning. MuniSight would also provide services to assist with setting up the municipalities Asset Management Plan which is a legislative requirement due Jan. 1, 2019. There are grant opportunities from the Federation of Canadian Municipalities to help with the costs and gas tax money can be used towards the cost.

10 Reception of Petitions

11 General Business

- #
2018-0066
- 11.1 CAO Report**
Councillor Krochenski
Councillor Pfrimmer
- RESOLVED THAT the Council of the Rural Municipality of Armstrong received the monthly activity report from the CAO.
- CARRIED**
- #
2018-0067
- 11.1.1 SEO Contract**
Councillor Pfrimmer
Councillor Lavallee
- WHEREAS the municipality has appointed a senior election official (SEO) who will be responsible to manage and conduct the 2018 municipal elections;
AND WHEREAS the municipality is required to establish the rate of remuneration for the SEO;
RESOLVED THAT the rate of the SEO be set out in the attached agreement establishing the duties and the remuneration of the SEO;
AND FURTHER THAT the Reeve and Chief Administrative Officer are hereby authorized to sign the attached agreement with Wendy Hudson.
- CARRIED**
- 11.2 2018 Municipal Grant Applications**
Item forwarded to Special Meeting April 17, 2018.
- 11.3 Building Permits - Municipal Planning Guidelines for Secondary Suites**
Council discussed updating the Zoning By-Law to consider second dwellings. CAO to draft by-law.
- 11.4 Air Scapes - Custom Aerial Photography (info)**
- #
2018-0068
- 11.5 Casual Office Position (item added)**
Councillor Krochenski
Councillor Sumka
- RESOLVED THAT Council of the RM of Armstrong authorise the CAO to advertise for the position of Casual Office Worker until a suitable candidate is found.
- CARRIED**
- 12 Notice of Motion**
Councillor Susan Smerchanski provided written notice to council of her intent to reverse decision on resolution 8/2018 to rent the mats, toilet paper holders, hand towel and soap at the next regular council meeting.
- 13 Committee Reports**
- 13.1 Roads Committee**
- 13.1.1 Seasonal Road Side Cutting**
Contract out road side cutting for Wards 2 & 3. CAO to advertise.

2018-0069 **13.1.2 Weed Control Program for 2018 - Appointment**
Councillor Lavallee
Councillor Sumka

WHEREAS Interlake Weed Control District from Arborg, Manitoba, managed the RM of Armstrong's weed control program in 2017;
AND WHEREAS Council deems it necessary to continue with the control of noxious weeds such as Leafy Spurge, Purple Loosestrife and Red Bartsia within the RM of Armstrong;
THEREFORE BE IT RESOLVED THAT Council approve the Interlake Weed Control District continue to execute the RM's weed control program for 2018.

CARRIED

2018-0070 **13.1.3 2018 Equipment Hourly Rate Proposals**
Councillor Sumka
Councillor Smerchanski

WHEREAS Equipment Hourly Rates were received from the following listing of companies:
Stonewall Water Service Construction
Cutting Edge Earth Moving
Phil Yoder & Sons Inc.
Thorkelson Backhoe Service
Dola Bros. Trucking
Miller Excavation Inc.
Armstrong Construction Limited
Double N Transport
F & L Adamik
Weik Construction Ltd.
James Minsky Trucking
Tri-Line Construction Ltd.
Barylski Contracting
Diell Enterprises
Evergreen Construction
K & L Contracting Ltd.
Johannesson Trucking & Exc. Ltd.
Orbanski Construction Ltd.
RESOLVED THAT the equipment and rates listed by these companies is to be used by the Council of the RM of Armstrong when selecting a contractor for hourly work available in the municipality excluding special project tenders and quotes which are advertised for separately.

CARRIED

2018-0071 **13.1.4 Green Team Advertising**
Councillor Krochenski
Councillor Sumka

RESOLVED THAT the RM of Armstrong council agrees to advertise for two Green Team Positions with a deadline to receive applications May 1, 2018.

CARRIED

13.2 Drainage Committee

2018-0072 **13.2.1 Surveys**
Councillor Smerchanski
Councillor Krochenski

RESOLVED THAT Council of the RM of Armstrong approves to have survey done at Rd 103N between Rd 8E and 7E.

CARRIED

13.3 Waste Management Committee

Lids on the bins need to be latched down because the wind is damaging them.

- # 2018-0073 **13.3.1 MARR - 2018 MARR Annual General Meeting & Site Tour April 19, 2018.**
 Councillor Krochenski
 Councillor Sumka
- BE IT RESOLVED THAT Council of the Rural Municipality of Armstrong authorizes Councillor Smerchanski to attend the MARR Annual General Meeting & Site Tour on April 19, 2018 at a cost of \$35.00 per person to be paid by the municipality.
- CARRIED**
- 13.4 Protective Services Committee**
- Emergency Management Course held on March 20th, 2018 at the Fraserwood Hall there was registered volunteers that were not notified of the course. Council would like to make sure all volunteers are notified in the future.
- # 2018-0074 **13.4.1 Municipality of Rockwood and the Town of Stonewall Memorandum of Understanding.**
 Councillor Krochenski
 Councillor Sumka
- WHEREAS an emergency could affect any municipality or institution to such a degree that local municipal or institutional resources would be inadequate to cope with the situation;
 AND WHEREAS in some situations it may be necessary to evacuate citizens from a municipality for health and safety reasons;
 AND WHEREAS the RM of Armstrong, RM of Rockwood and the Town of Stonewall wish to make pre-arrangements for speedy emergency action in support of each other when affected or threatened by a peacetime emergency and require assistance;
 NOW THEREFORE BE IT RESOLVED THAT the RM of Armstrong Council agrees to the presented agreement between the parties;
 AND FURTHER THAT the Reeve and CAO sign the Mutual Aid Memorandums of Understanding.
- CARRIED**
- # 2018-0075 **13.4.2 Napier Emergency Consulting (NEC) - Consulting Services Proposal**
 Councillor Smerchanski
 Councillor Krochenski
- BE IT RESOLVED THAT Council of the Rural Municipality of Armstrong approve the proposal submitted by Napier Emergency Consulting (NEC) to provide emergency management consulting services to the RM of Armstrong from April 1, 2018 to March 31, 2019 in the amount of \$3,000.00 plus GST.
- CARRIED**
- 13.5 By-Law Committee**
- 13.6 External Committees/Organizations**
- Councillor Susan Smerchanski reported on attending the Interlake Tourism meeting. They are working on getting more information out about the snake statue in Inwood.
- Reeve Jack Cruise reported on attending the WIWCD meeting. One item of discussion was the district may be looking after water licences but there is no extra funding for that.
- 13.6.1 West Interlake Watershed Conservation District - Meeting Minutes February 21, 2018**
- 14 Unfinished Business**
- 15 In Camera**

2018-0076

16

Adjournment

Councillor Smerchanski
Councillor Krochenski

RESOLVED THAT the council meeting now be adjourned at 3:38 PM.

CARRIED

Reeve

Chief Administrative Officer